

Adding an addition property to your existing CINC web ID.

1. Log into your CINC website using your login credentials
2. Click the “My Profile” menu item
3. Scroll to the bottom of the Profile page and click the “Register An Additional Property” button

Properties Assigned To This Profile

Click below on the Account Number of the property that you wish to make a payment for or to view information.

Default	Account #	Address	Unit
<input checked="" type="radio"/>	7776435	6435 Riverside Oaks Drive	
<input type="radio"/>	<u>7776435</u>	6435 Riverside Oaks Drive	

Submit

4. Enter the account number and property address for the additional property, then click save

Switching between properties;

1. Click the “My Profile” menu item
2. Scroll to the bottom of the Profile page and click on the Account # for the property that you would like to work with

Properties Assigned To This Profile

Click below on the Account Number of the property that you wish to make a payment for or to view information.

Default	Account #	Address	Unit
<input checked="" type="radio"/>	7776435	6435 Riverside Oaks Drive	
<input type="radio"/>	<u>7776435</u>	6435 Riverside Oaks Drive	

Submit